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4. Any conflict of interest must be clearly stated;
5. The sources of data used in the development of the manuscript are acknowledged;
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1. IJOLTL welcomes submissions of articles on language, language teaching, literatures and linguistics for quarterly publication in the journal.

2. Submission of manuscript(s) should be by electronic submission with the text written in a single Microsoft Word file in the format of Times New Roman with font size as shown in the Template. All pages should be numbered consecutively starting from the title page.

3. Accompanying the article, author should submit a letter of introduction stating that the research article is original and has not been submitted or accepted for publication elsewhere. A cover letter of the article should include the corresponding author's full address and email or telephone/fax numbers.

4. The manuscript(s) should be double-spaced, with a minimum of 2.5 cm margins on all sides. Manuscript structure is arranged as follows: Title, Affiliation, Abstract, Key words, Text, Acknowledgments, Literature cited, Appendix, Tables, and Figures. There is no restriction on the length of research papers and reviews, but authors are encouraged to be concise.

5. The subheading system of the articles should read as follows:
   1. ALL CAPITALS, BOLD, LEFT JUSTIFICATION
      1.1 Capitals-Lowercase, Bold, Left Justification
      1.1.1 Capital-Lowercase, Italic-Bold, Left Justification

6. The title of the manuscript should be brief (but informative enough to facilitate information retrieval), given preferably in single line; and a suggested running title should also be provided.

7. The name(s) of author(s) should be listed below the title and the corresponding author should be indicated with number in front of the name and his email address and phone number (if available).

8. The Affiliation(s) of all author(s) should be given clearly and briefly with their institutions, addresses with zip code and name of country.

9. Abstract should be brief, not more than 150 words, indicating the purpose/significance of the research, methodology, major findings and the most significant conclusion(s). The abstract should not contain literature citations that refer to the main list of references attached to the complete article. The abstract should be written as a single paragraph and should be in reported speech format (past tense); complete sentences, active verbs, and the third person should be used.

10. The authors must provide 3-8 key words for indexing purposes and to facilitate the retrieval of articles by search engines. Key-words provided should be different from the words that make up the title of the article.

11. The text should be typed in single column, double space and justified. Should there be abbreviation(s) in the text, full term for which the abbreviation stands should precede its first use in the text. The text should be subdivided into the following sections:
a. Introduction should be clear and concise, with relevant references to the nature of the problem under investigation as well as its background. There should be no subheadings. Excessive citations of literature (especially to support well known statements) and discussions marginally relevant to the paper; together with other information that adds length but little significance to the research, should be avoided. Only necessary and latest citations of literature that are required to indicate the reason for the research undertaken and the essential background should be given. References in the text are made as follows: (Myers, 2000) / (Myers, 2000; Edwards, 2010) / Barber, Odean and Zhu (2008) investigate...; the former being the name of the author, the latter - edition year.

b. Methodology should be sufficiently detailed to enable scientist in that field of study to replicate them. A precise description of the selection of your observational or experimental subjects must be presented. The techniques and methodology adopted should be supported with standard references. Description of the methodology may be presented in sub-heading including design, subject, instrument, data, and data analysis techniques or in a single concise paragraph.

c. Findings should be presented first, followed by a discussion of their significance presented in logical sequence. Data emerging from the study should be included, arranged in unified and coherent sequence(s). Only strictly relevant results should be presented; and figures, tables, and equations should be used for purposes of clarity and brevity. The same data should not be presented both in tabular and graphic forms. The discussion should state the implications of the findings and their limitations as well as the conclusion(s) drawn. It should relate the observations to previously published related studies and should be supported by relevant references. Long confused and irrelevant discussion should be avoided. Findings and Discussion may also be presented together.

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13. The Acknowledgement, if any should include the names of those who contributed substantially to the work described in the manuscript but do not fulfil the requirements for the authorship. It should also include name(s) of sponsor(s)/funding agency of the research.

14. The list of references should conform to the conventions specified in the Publication Manual of the American Psychological Association (APA) style under the heading of References. When referencing website, please include the full title and accessed date. In the list of references at the end of the paper, full and complete references should be given with punctuation arranged alphabetically by first author's surname.

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Tables and Figures

All tables and figures must be relevant and necessary; the same data should not be presented in tables and figures, and do not use short tables for information that can be easily presented using text. Tables and figures should be numbered sequentially, for example, Figure 1, Figure 2, Figure 3 and so on.

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The abstract should summarize content of the paper. The length of the abstract must be no more than 150 words. Do not make references nor display equation in the abstract. Your manuscript should be printed on A4 paper (21.0 cm x 29.7 cm).

Keywords (12 bold): about five keywords in alphabetical order, separated by comma.

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The introduction of the paper should explain the nature of the problem, previous work, purpose, and the contribution of the paper. The contents of each section may be provided to understand easily about the paper. (12)

HEADINGS (12 BOLD)
The headings and subheadings, starting with "1. INTRODUCTION, 2. REVIEW OF LITERATURE 3. METHODS, 4. FINDINGS, 5. DISCUSSION (OR FINDINGS AND DISCUSSION), 6. CONCLUSION and REFERENCES" appear in upper and lower case letters and should be set in bold and aligned flush left. All headings from the Introduction to Acknowledgements are numbered sequentially using 1, 2, 3, etc. Subheadings are numbered 1.1, 1.2, etc. If a subsection must be further divided, the numbers should be 1.1.1, 1.1.2, etc.

The font size for heading is 12 points bold face and subsections with 12 points and not bold. Do not underline any of the headings, or add dashes, colons, etc. (12)

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The first paragraph under each heading or subheading should have a five-indentation. A colon is inserted before an equation is presented, but there is no punctuation following the equation. All equations are numbered and referred to in the text solely by a number enclosed in a round bracket. (12)

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A conclusion section must be included and should indicate clearly the advantages, limitations, and possible applications of the paper. Although a conclusion may review the main points of the paper, do not replicate the abstract as the conclusion. A conclusion might elaborate on the importance of the work or suggest applications and extensions. (12)

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